

Apr 12<sup>th</sup>, 2019

**Confirmation of payer information and payer amendment fee**

Dear customer,

To improve your documentation experience and the quality of our invoices, we are implementing a new policy deployed in two phases, respectively on March 18<sup>th</sup> 2019 and on May 1<sup>st</sup> 2019.

As you know, we made sure your payer information is available on the draft Bill of Lading, Arrival Notice or by email, as well as any changes to the payer information during the shipment lifecycle. In addition, to access this data at any time, you can now view on our website any standing instructions that you agreed upon.

**In order to re-inforce and improve this system, we will start charging amendment fee at RMB450 per instance in case of changes to payment terms or origin payers.**

To make this transition smoother, starting from March 18<sup>th</sup> 2019 until April 30<sup>th</sup> 2019, we will allow payer changes to an **export invoice** without any fee and we will notify you of the amendment fee that we will be charged in the future.

After April 30<sup>th</sup> 2019, we will start to charge the above mentioned amendment fee. Later this year, the same policy will apply to **import invoices**.

In case of questions, feel free to contact us through our local customer service teams or on [sealandmaersk.com](http://sealandmaersk.com).

Sincerely,  
Sealand – A Maersk Company Asia

## 关于付费方式以及付费方更改的新规定

尊敬的客户：

为了提高您的客户体验以及账单的准确性，我们将分两个阶段实行关于付费方式/付费方更改的新规定，分别于2019年3月18日和2019年5月1日开始。

我们确保您的付费方式/付费方信息以及运输过程中任何关于付费方式/付费方信息的变更会显示在样本提单、到货通知或者邮件通知上。另外，您也可以随时从我们的网站上获得上述信息。

为了提高账单的准确性，**我们将针对付费方式以及付费方的变更收取更改费用。**

从2019年3月18日到2019年4月30日，对于出口账单付费方式以及付费方的更改，我们将不会收取任何费用，但会邮件提醒您将来会收取相关更改费用。**从2019年5月1日起，我们将针对出口账单付费方式以及付费方的更改收取改单费，收费标准为450元/票/次。**预计今年内，以上规定也将适用于进口账单的更改。

感谢您一直以来对于海陆马士基亚洲的支持。如您对上述调整有任何疑问或希望了解更多信息，  
敬请联系您当地的专属客服。

顺颂商祺！

海陆马士基亚洲华北区

2019年4月12日