

Handbook 1.1 – Registration

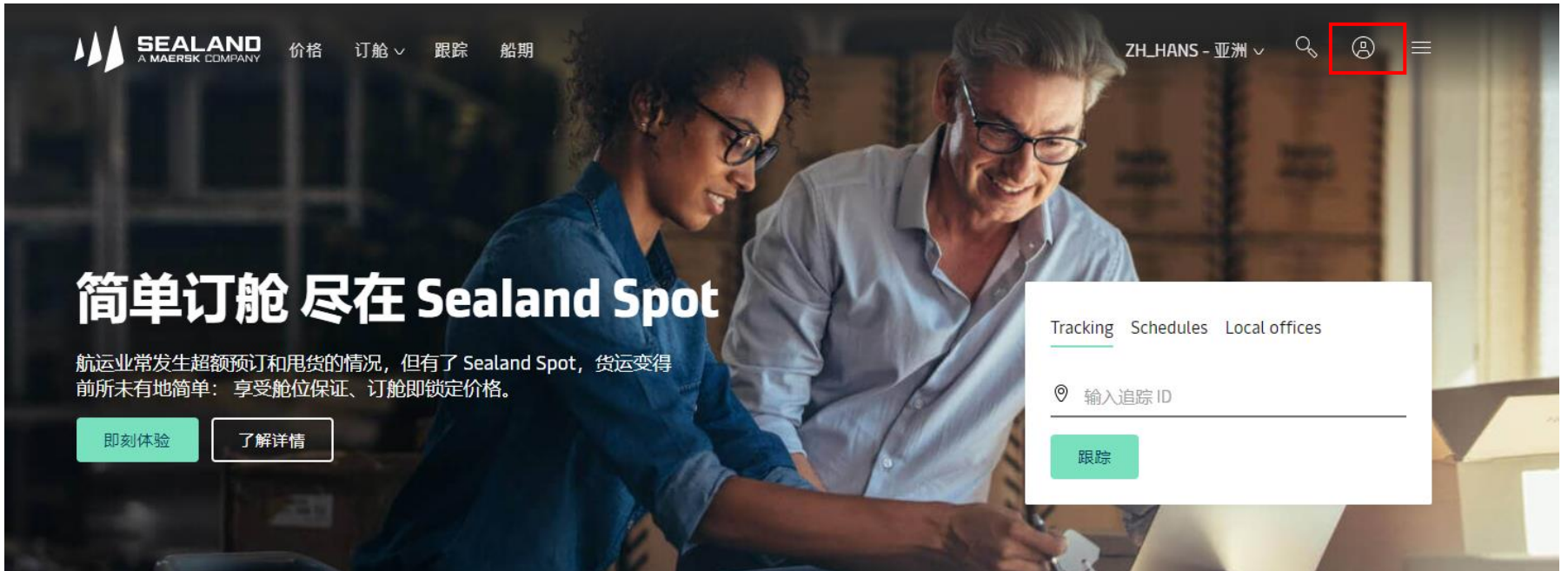


> 如何申请用户名和密码?

为了保证数据安全, 在使用海陆亚洲马士基网站的各项服务之前您务必进行注册.

浏览器要求: Internet Explorer 8+ / Firefox 3.6+ / Safari 4+ / Chrome 10+ / Opera 11+

1. 进入 <https://www.sealandmaersk.com/>后点击右上角的 **Account**进入登录/注册界面。



The screenshot shows the Sealand website homepage. The top navigation bar includes the Sealand logo (A MAERSK COMPANY), menu items for '价格' (Price), '订舱' (Booking), '跟踪' (Tracking), and '船期' (Ship Schedule), and the language/region selector 'ZH_HANS - 亚洲'. A search icon and a user profile icon (highlighted with a red box) are also present. The main content area features the headline '简单订舱 尽在 Sealand Spot' and a sub-headline: '航运业常发生超额预订和甩货的情况, 但有了 Sealand Spot, 货运变得前所未有的简单: 享受舱位保证、订舱即锁定价格。' Below this are two buttons: '即刻体验' (Experience Now) and '了解详情' (Learn More). A white overlay box on the right side of the page contains the following elements: 'Tracking' (underlined), 'Schedules', 'Local offices', a search input field with a location icon and the text '输入追踪 ID', and a green '跟踪' (Track) button.

2. 在此界面点击 “Register” 进入注册界面。



价格 订舱 ∨ 跟踪 船期

Login

Username

Password

Remember my username

Log in

Need help with your [username](#) or [password](#)?

New to our online services?

Sign up to book online, manage and pay for shipments, and access a suite of products and services designed to simplify your supply chain.

Register

3. 请填写真实有效的相关信息，以便注册部可联系到您。

马士基旗下所有航运网站的用户名和密码是通用的。

如果您已有 Maerskline/Safmarine/Seago Line/Sealand 的用户名，无需再次注册，可直接用来登陆 Sealand Asia网站

Register

If you are already registered with another Maersk brand (Maersk Line, Safmarine, Seago Line or Sealand) then you don't need to register again. You can instead go to the [login screen](#) and login with your username and password. You will then have the opportunity to request access for MCC as well.

User Details

Desired username **用户名**

用户名是唯一的，至少五个字符(不分大小写)必须是字母开头，字母/数字结尾且只接受这四种标点符号: . - _ @

First name **名**

请录入真实的姓名

Last name **姓**

Email **邮箱地址**

建议使用公司邮箱注册

Company Details

Company 公司名

CGD LH TOP TRADING LTD

公司名最多只能录入25个字符
只接受字母和数字, 不接受标点符号
如果公司名太长, 可备注在Comments中

Department 所属部门

EXPORT

Department, street name,
state不接受以下字符/ < > () &
"

Country 公司所在国家

China

State (Optional) 公司所在州 (选填)

大中华地区不需要理会此项

City 公司所在城市

CHENGDU

Street name 街道地址

TIANFU ROAD

公司地址最多只能录入45个字符
可接受字母, 数字和标点符号

Street number (Optional) 街道号码(选填)

699

More address information (Optional)

Zip/Postal Code 邮政编码 (香港地区客人请任意录入几个数字即可)

610000

Contact Number

Code

86

Phone number

公司电话

281234567

Extension (Optional)

分机号码 (选填)

Your local MCC office

您的当地办事处

Country

China

Office

Guangzhou

Comments (Optional)

首次与我司合作的客人请备注 **New Customer**
已合作过的客人请备注一票订舱号码 **Booking Number:MCB123456**

0 / 90

Your local MCC office:

这里选择你出运地所属国家以及办事处

如需从多地出运,请用相应办事处的帐户来订舱

比如: 您需订从上海和青岛出运的订舱

那么需要分别注册一个上海 和 青岛的帐户

I accept Registered user terms, Privacy and cookie policy

By registering as a new user, you accept without restriction the user terms (encompassing general user terms, registered user terms and privacy policy) and you will be granted access to our on-line business services. You can book and track your cargo, submit your shipping instructions, get access to transport documents, view your account statement and view or download reports with detailed data of your cargo movements.

As a registered customer, you can view your personal and company details in my profile. A list of users within your company is also available.

Without waiving any other rights and remedies, any breach or violation of the user terms is subject to legal prosecution.

CANCEL



SUBMIT

Review

Please verify your details before submission

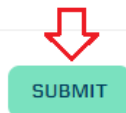
User Details

Desired username HEECHUL	First name IVY	Last name KIM	Email IVYKIM@EXAMPLE.COM
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Company Details

Company CGD LH TOP TRADING LTD	Department EXPORT	Country China	State -
City CHENGDU	Street name TIANFU ROAD	Street number 699	Zip/Postal Code 610000
Contact Number 86-281234567	Your local office Guangzhou		

EDIT



5. 点击 Submit 后如遇到以下提示, 请按实际情况进行选择

Confirmation

Are you already using this user name to log in to one of the other Maersk brand websites?
If you click yes, you will be taken to the login screen, where you can login and request access. If you click no, you will have to choose a different user name.

YES **NO**

用户名是唯一的。该提示说明这个用户名已经存在。
如果这个用户名是你之前在马士基集团旗下其它航运网站注册过, 那请选 Yes 进入登陆的界面。

如果这个是您第一次注册, 那请选 No 回到注册第一个界面, 换一个用户名再提交即可

Email already used by another user

Please choose the appropriate action to proceed further

- Are you already a registered user with another Maersk brand
- Use this email address
- Enter a new email address

CONTINUE

此提示说明该邮箱已经注册过我司旗下的航运网站, 如果你确实之前注册过 Maersk Line/Safmarine/Seago Line/Sealand 那请选第一个选项进入登陆的界面

如果您是第一次注册, 请选第二个选项直接提交即可。
或者您也可以选第三个选项重新录入一个邮箱地址再来提交。

6. 成功提交后会显示 **Registration successful** 。



Register

Registration successful

You can book and track your cargo, submit your shipping instructions, get access to transport documents, view your account statement and view or download reports with detailed data of your cargo movements.

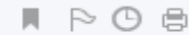
As a registered customer, you can view your personal and company details in my profile. A list of users within your company is also available.

[GO TO HOME](#)

同时您也会收到来自 registration@mcc.com.sg 的邮件

注册部会在30分钟内处理你的申请。请耐心等待。

Your registration request has been received and is under process



发件人 : [registration<registration@mcc.com.sg>](mailto:registration@mcc.com.sg) +

时 间 : 2018年10月03日 13:20 (星期三)

Dear IVY KIM


Your registration request has been forwarded to the administrator for approval

You will be informed by email when your request has been approved.

If you have general questions about MCC, please go to <http://www.mcc.com.sg> or contact your local office:

Office name : MCC China (Guangzhou)

Office city : Guangzhou

Phone : +86-20-38112280 

Email : cn.south.export@mcc.com.sg

Thank you for using MCC online services.

Yours sincerely,

MCC

Please do not reply to this email, as we are unable to respond from this email address.

注册申请审核通过后您会收到以下这个邮件。

请点击链接设置密码后即可使用网站

Your registration request has been approved: Set your password now - Microsoft Edge

pod51104.outlook.com/owa/?viewmodel=ReadMessageItem&ItemID=AAMkADMwNWMxMDcxLWI3MmQtNGRIZi05OWM4LTdhZDg2OWFjZTQwZgBGAAAAAAVh9

Reply all | Delete Junk | ...

Your registration request has been approved: Set your password now

registration@mcc.com.sg
Tue 4/25, 6:24 AM
Chen, Lucy Lu

Action Items

Dear LUCY CHAN

Your registration request for MCC online services has been approved.

Please use the following link to set a password:

[Click here to set password](#)

Should the above link not work, please copy and paste the following URL:

<https://my.mcc.com.sg/webuser/setpassword?requestpin=14022191783910964032079038794177>

If you have general questions about MCC, please go to <http://www.mcc.com.sg> or contact your local office:

Office name : MCC China (Guangzhou)
Office city : Guangzhou
Phone : +86-20-38112280
Email : cn.south.export@mcc.com.sg

Thank you for using MCC online services.

Yours sincerely,
MCC

Please do not reply to this email, as we are unable to respond from this email address.

请点击此去设置密码
请注意密码至少8个字符, 必须至少包含1个大写字母,
1个小写字母和1个数字, 如: Password1

密码设置成功后会收到以下邮件。

现在您可以用这个帐号直接登陆我司旗下所有航运网站。

