

How to request Delivery Order by forwarder/agent



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Hub dashboard **Welcome to your Hub**

B/L or container no. TRACK

Delivery Order

Enter a Bill of Lading number to request the delivery order

Request delivery order

Get Started

Log in to
www.sealandmaersk.com

Ensure you are at the “Hub dashboard”.

Start the journey by updating Booking number and clicking “Request delivery order”.



B/L no. 292990447

B/L Status

Cargo release status

- Bill of Lading surrender is pending
- Manifest submitted to customs

Finance status

- Prepaid charges payment is completed
- Collect charges payment is pending

Authorization & set release to party request

As you are not an assigned released to party to this shipment, in order to request for Delivery Order, you need to apply for self nomination for release to Party.

Upload Letter of Authorization

 Drop file to attach, or [browse](#)

Only 1 file allowed with maximum file size **25MB**
Supported file types: .XLS, .XLSX, .PDF, .DOC, .DOCX, .PPT, .PPTX, .JPG, .JPEG, .TXT, .MSG

[Continue](#)

Authorization

This page shows the pre-conditions for cargo release (for your reference).

Upload applicable Letter of Authorization.

Click on “Continue”.



Request delivery order



✔ Your Letter of Authorization is attached successfully!
Please proceed with delivery order request.
On submission of delivery order, we will verify all the details within 4 hours of submission and notify you via email.

Selected release type

- Merchant Haulage (CY)
Release to a third-party haulage provider you arrange.
- Carrier Haulage (SD)
Delivery by our global intermodal network. [Learn more.](#)

Selected Containers

Shipment: 292990447	FROM (City, Country/Region) Xingang, CN 11 March 2021	→	TO (City, Country/Region) Singapore, SG 21 March 2021
✔ All (1 of 1) "Ready to submit" containers selected for DO Request. Hide Details ^			
Containers		Delivery Order Status	
✔ TCKU7137892 40' Dry Standard	Ready to Submit.		
		Cancel	Continue

Choose Haulage Mode

Once uploaded, you can continue your journey by choosing the haulage mode and clicking on the "Continue" button.



Request Delivery Order

Provide only the Haulier's UEN details and ensure no space in front, in between and at the back.
- eg: "123412341D"

Click on "Continue" button.



Request delivery order



Documents & References

Shipment: 292990447

FROM (City, Country/Region)
Xingang, CN
11 March 2021

→

TO (City, Country/Region)
Singapore, SG
21 March 2021

Proof of payment

Payment for the collect charges is pending, please upload documents for 'Proof of Payment' if payment is done. If you have already submitted proof of payment within last 24 hrs, it might be under process and no need to upload it again.

No document selected

Mandatory Documents / References

TRANSPORTER/HAULIER UEN NO

+ Add other supporting Documents / References (Optional)

✓ Correct method: ✓

TRANSPORTER/HAULIER UEN NO

+ Add other supporting Documents / References (Optional)

✗ Incorrect method: ✗

TRANSPORTER/HAULIER UEN NO

+ Add other supporting Documents / References (Optional)

Request delivery order



Release details for Merchant Haulage

Port of discharge (City, Country/Region)

Singapore, SG

Place of release

PSA Singapore Terminal
21 Mar 2021, 18:00

Release and return details for all containers

Please ensure pickup and return dates are during terminal operating hours. Demurrage and detention charges will apply if free time is exceeded.

Release container to (Optional)

Select a party

Pickup date

24 Mar 2021

Pickup time

00:00

Pick a time within terminal operating hours

Container return depot

Pacific Trans Pte Ltd, Singapore, Singapore

Return date (Optional)

24 Mar 2021

Return time (Optional)

--:--

Pick a time within terminal operating hours

Demurrage details

Total* Not available

Detention details

Total* Not available

Haulage instructions (Optional)

0/800

Cancel

Continue

Request Delivery Order

Click on "Continue" button.



Request delivery order



Delivery order recipient

E-mail address

When confirmed, the delivery order document will be sent to the email address(es) provided here:

+ Add e-mail address

Select payers

Select the parties who should receive invoices for the delivery and import services

Destination charges	No payer selected	<input type="button" value="Select payer"/>	<input type="checkbox"/> Use for all	<input type="button" value="Clear"/>
Import demurrage and detention	No payer selected	<input type="button" value="Select payer"/>		<input type="button" value="Clear"/>

Cancel

Request Delivery Order

Input email address that you want the Delivery order to be sent to.

If you want a change in import charges payer, choose select payer.*

If no change is needed, Click on "Continue".

*note that there maybe a payer amendment fee applicable



Request Delivery Order

Review your delivery order details.

And, click "Submit".



Request delivery order



Review your order details

Shipment: 292990447

FROM (City, Country/Region)
Xingang, CN
11 March 2021



TO (City, Country/Region)
Singapore, SG
21 March 2021

1 Container is selected for Delivery Order Request

1 Documents & References

2 Release details for Merchant Haulage

3 Recipient & Payer details

Cancel

Submit



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